

## **By-Laws**

### **Article 1**

**Section 1** The name of this organization shall be the North Long Lake Association.

**Section 2 Registered Address.** North Long Lake Association, 417 Laurel Street, P.O. Box 624, Brainerd, MN. 56401. The office of William D. O'Hara, Jr., LTD.

### **Article 2**

**Section 1: Vision.** To preserve the quality of the water and the North Long Lake ecosystem as well as promote responsible use of these waters by residents and others through community involvement.

**Section 2: Mission.** To work with our State and Local Governments, other lake associations and private enterprise to obtain expert knowledge on all issues that endanger our water, land, fish, fun and environment for the best resolve. We will keep all residents informed and encourage all residents to be members of NLLA for strength in numbers.

**Section 3: Values.** This organization values professional and responsible management, studiousness with respect to decision-making, effective communication among stakeholders, a proactive stance in dealing with issues, and a results-oriented approach to making decisions.

### **Article 3**

#### **Membership**

**Section 1:** Membership is open to owners of shore land property on North Long Lake.

**Section 2:** Voting privileges extend only to members whose dues are current.

**Section 3:** Each member household shall have only one vote in organization balloting.

**Section 4:** Membership dues are payable on an annual basis. The membership year begins on the first of January and ends on the 31 of December.

**Section 5: Associate Membership.** Anyone not owning property on North Long Lake may be granted membership status by Board approval and by paying dues.

### **Article 4**

#### **Board of Directors**

**Section 1:** The property and business of this Association shall be managed by a Board of Directors of not less than six (6) or more than twelve (12) persons who must be members of the Association in good standing. Board members must be property owners on North Long Lake. They shall be elected at the Annual Meeting of the membership by a majority vote. Each director shall serve for three (3) years.

**Section 2:** Any vacancy in the Board of Directors may be filled by affirmative vote of the majority of the remaining members of the Board or by election at a meeting of the membership. A director who is elected to fill a vacancy shall serve for the un-expired term of his/her predecessor.

**Section 3:** The Board of Directors shall have the power to do all lawful acts necessary and expedient to conduct the business of the Association.

**Section 4:** The Board of Directors shall meet within thirty (30) days following the Annual Meeting of the membership to elect the officers for the ensuing year.

## **Article 5**

### **Meetings**

**Section 1 Place.** All meetings shall be held at the location designated by the President and/ or the Board.

**Section 2 Monthly Meetings.** The Board shall meet each month from April through November with dates established by the Board. The Board may call for additional meetings anytime throughout the year.

**Section 3 Annual Meeting.** There shall be an annual meeting called by the Board of Directors during the period June through August of each year. Notice of the meeting shall be sent to each member by regular mail at the last address on record at least fourteen (14) days prior to the meeting.

**Section 4 Special Meetings.** Special meetings of the membership may be called at any time at the request of the President, Vice President, and majority of the Board or upon written request of at least twenty (20) percent of the membership of the Association. The notice of the meeting shall be the same as the annual meeting.

**Section 5** Actions of the majority of members present and voting at any meeting shall constitute actions of the membership as a whole. This rule also applies to the Board of Directors.

**Section 6** Voting by the membership may be conducted by either voice vote or written ballot at the Annual Meeting or in writing at other times. This rule also applies to voting by the Board of Directors.

## **Article 6**

### **Funding**

**Section 1:** The Board of Directors shall determine the membership dues on annual basis.

**Section 2:** The Board of Directors may also solicit contributions from members and others if special needs for additional funds arise.

**Section 3:** The Board of Directors may accept gifts or grants on behalf of the Association from private or public sources. The Board of Directors may not accept gifts for personal use.

**Section 4:** The Association may, subject to applicable laws and regulations, own, lease, or sell property, real or personal, in order to carry out its objectives.

**Section 5:** Membership shall be permitted to inspect the books of the Association at all reasonable times.

**Section 6:** All checks and notes of the Association shall be signed by persons as designated by resolution of the Board of Directors.

**Section 7:** An audit of the Association's financial operations shall be conducted annually by a committee appointed by the President.

## **Article 7**

### **Fiscal year**

The Fiscal year shall be the same as the calendar year commencing on January First (1).

## **Article 8**

### **Annual Statement**

The President at each Annual meeting shall present a statement of the financial condition of the Association and a summary report of its activities during the preceding year.

## **Article 9**

### **Officers**

**Section 1:** At its first meeting after each Annual Meeting of the membership the Board of Directors shall elect a President, Vice President, Secretary, and Treasurer, from its own number each of whom must be a member of the Association.

**Section 2:** The Board of Directors may appoint other officers from Association members as necessary. These officers will exercise powers and perform duties as determined by the Board.

**Section 3:** The officers of the Association shall hold office for one year or until qualified successors are chosen. Any officer elected or appointed by the Board of Directors may be removed, with or without cause, by the affirmative written vote of a majority of the Board of Directors.

**Section 4:** If any office becomes vacant by reasons of death, resignation, retirement, removal from office, or otherwise, the Board of Directors, by majority vote, may chose a successor who shall hold office for the un-expired term of the preceding officer.

## **Article 10**

### **Amendments**

These By-Laws may be amended by a vote of the majority of members attending the Annual Meeting.

Signatures for approval

Bill Schmidt, President

Sandy Loney, Vice President,

Secretary

Jim Voiss, Treasurer

Bill O' Hara, Legal Advisor